

How to Select a Roommate

Step 1: Login to housing.ashland.edu using your University username and password.

Step 2: Complete your housing application and roommate profile.

- If you have not yet completed your housing application and roommate profile, you will need to do so before selecting for a roommate.

Step 3: Create a roommate group.

- Only one student from the roommate group needs to create a roommate group.
- To create a roommate group, navigate to “Roommate groups” which can be found under the “Housing” tab.
- Click “Create new roommate group”.
- Enter a group name for your roommate group.
- Enter the AU email(s) of the other student(s) that you want to select as a roommate.
 - You will be unable to select a student as a roommate if they have not completed their housing application.
- Click “Save” to create your roommate group.

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Roommate groups

APPLICANT

If you choose to join a roommate group, we'll attempt to place you with the other members of your group based on consider your individual preferences.

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Create new roommate group

My choice	Group name	Applicants
✓	No group	

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New roommate group

View all groups

Group name *

Session

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Members (maximum allowed: 4)

✓ (owner)

To add roommates to the group:

- you must know their email address exactly as listed in their eRezLife application
- you can only add people who have completed applications for this session
- you can only add people of the same gender as yourself

... or go [Search](#)

Email

2.

3.

4.

Save Cancel

Step 4: Completing a roommate group.

- The other student(s) from the roommate group need to accept the invitation to join the roommate group. A green check mark will appear next to each student's name after they have accepted the invitation.
- Your roommate group is only complete after each student of the group has a green check mark appear next to their name.

Selecting a roommate is optional. The Residence Life Office will place students who do not have a roommate selected with another student that has similar lifestyle preferences (per your housing profile answers). For any additional questions, please contact the Residence Life Office at reslife@ashland.edu.